



MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

TUESDAY, JUNE 11, 2013

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, June 11, 2013 at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Vice-Chairperson Charbonneau.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee O’Leary.

2. Roll Call

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik	✓			
Maurice Charbonneau	✓			
Frank Fera	✓			
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg				✓
Ted O’Leary	✓			
Dino Sicoli	✓			
Student Trustees				
Vincent Atallah	✓			
Michael Blair	✓			

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Mario Ciccarelli**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Khayyam Syne**, Administrator of Staff Development; Administrator of School Effectiveness; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Sherry Morena**, Recording Secretary/ Administrative Assistant, Corporate Services & Communications

Director Crocco welcomed Dallas McMahon, 2013-2014 Student Trustee, and presented some background information on Dallas' achievements.

Chairperson Burtnik thanked 2012-2013 Student Trustees Vincent Atallah and Michael Blair for being the voice, the reason and the passion of the student body of Niagara Catholic, and expressed pleasure in having Vincent return to serve a second term for the 2013-2014 school year.

The Student Trustees were presented with a Board plaque in recognition of their dedication to Niagara Catholic.

3. Approval of the Agenda

Moved by Trustee Burkholder

THAT the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of June 11, 2013, as presented.

CARRIED

4. Disclosure of Interest

A Disclosure of Interest was declared by Trustee Burkholder with Item C9.1 of the Public Agenda, as she has a family member who is associated with the Quartek Group.

5. Minutes of the Committee of the Whole Meeting of May 14, 2013

Moved by Trustee Fera

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of May 14, 2013, as presented.

CARRIED

B. PRESENTATIONS

1. Our Lady of Fatima Catholic Elementary School, St. Catharines - Lego/Robotics Team

Mario Ciccarelli, Superintendent of Education, welcomed Marilyn Burcsik, Principal of Our Lady of Fatima Catholic Elementary School. Principal Burcsik presented background information on the Fatima Falcons Lego/Robotics Team who participated in the Regional Tournament held in December and qualified for the Provincial East Tournament in January. She indicated that the team placed first in the Provincial East Tournament which qualified them to participate in the FLL North American Open Tournament held at Legoland in California. The team placed 19th out of 74 teams in the Robot Games.

The team members were presented with "Excellence in Academics" pins in recognition of their accomplishments during the past school year.

2. Skills Canada National Competition

Mark Lefebvre, Superintendent of Education, welcomed Marco Magazzeni, Program/School Effectiveness Consultant, who presented information on the Ontario Technological Skills Competition and the Skills Canada National Competition which was held in Vancouver, British Columbia.

Antonio Soares, Vice-Principal of Saint Michael Catholic High School, introduced Paul Cianflone, Teacher and Skills Coach, who provided information on student Alex Vandenberg's Provincial Gold accomplishment at the Skills Ontario Competition in Web Development.

Ralph DeFazio, Principal of Notre Dame College School, introduced Teacher Kevin Grand, who provided information on student Marc Mailhot who captured Gold at the Skills Ontario Competition in Electronics.

Alex and Marc represented Ontario at the Skills Canada National Competition in Vancouver, British Columbia.

The students were presented with "Excellence in Academics" pins for their achievements.

3. OFSAA Medalists

Mike Sheahan, Program/School Effectiveness Consultant, welcomed Joe Zaroda, Principal of Blessed Trinity Catholic Secondary School, who provided information on the OFSAA Medalists at the school.

Principal Zaroda welcomed the coaches to present further information on the OFSAA Para-swimming Silver and Bronze medalists; the OFSAA Swimming Gold and Bronze Medalists; the OFSAA Girls' Soccer Gold Medal winners; and Blessed Trinity's Co-ed Cheerleading who claimed both the Provincial and National Championship at the Cheer Evolution Championships.

The Blessed Trinity award winning athletes were presented with "Excellence in Athletics" pin in recognition of their many successes and achievements.

4. Notre Dame College School Cheerleaders - 2013 Canadian National Champion Team

Ralph DeFazio, Principal of Notre Dame College School, introduced the Cheerleading Coaches, who provided information on the 2nd Annual World School Cheerleading Championships at the ESPN Wide World of Sports Complex on the Disney World Property in Orlando, Florida, in which they earned a 2nd place in the Nations' Cup and a 7th place finish in their division overall.

The team also defended their Canadian Students National title at the Hershey Centre for a second year in a row making it a back to back National title for the Irish.

The Cheerleaders were presented with "Excellence in Athletics" pin in recognition of their many successes and triumphs.

5. European Council for Nuclear Research Award

Ralph DeFazio, Principal of Notre Dame College School, introduced Jennifer Csele, Grade 11 student, who is the recipient of the CERN Award which is the "Conseil Européen pour la Recherche Nucléaire", or European Council for Nuclear Research Award.

Jennifer will be travelling to Switzerland on June 22, 2013 to visit the CERN Hadron Collider. She is also the recipient of the “Google Think Big Award” and has been awarded a scholarship to the University of Virginia.

Jennifer was congratulated on her achievements and presented with an “Excellence in Academics” pin.

C. COMMITTEE AND STAFF REPORTS

Moved by Trustee MacNeil

THAT the Niagara Catholic District School Board approve that Item C2 be moved to before Item C1.

CARRIED

1. Policy Committee

1.1 Unapproved Minutes of the Policy Committee Meeting of May 28, 2013

Moved by Trustee Burkholder

THAT the Committee of the Whole receive the unapproved Minutes of the Policy Committee Meeting of May 28, 2013, as presented.

CARRIED

1.2 Approval of Policies

1.2.1 Community Use of Facilities Policy (#800.2)

Moved by Trustee Sicoli

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Community Use of Facilities Policy (#800.2), as presented.

CARRIED

1.2.2 Catholic School Councils Policy (#800.1) and By-Laws

Moved by Trustee Sicoli

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Catholic School Councils Policy (#800.1) and By-Laws, as presented.

CARRIED

1.2.3 Niagara Catholic Parent Involvement Community Policy (#800.7) and By-Laws

Moved by Trustee Sicoli

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Niagara Catholic Parent Involvement Community Policy (#800.7) and By-Laws, as presented.

CARRIED

1.2.4 Security Surveillance Policy (#701.3)

Moved by Trustee Sicoli

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Video Security Surveillance Policy (#701.3), as presented.

CARRIED

1.2.5 Death Benefit Policy (#201.5)

Moved by Trustee Sicoli

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Death Benefit Policy (#201.5), as presented.

CARRIED

1.2.6 Deferred Salary Plan (X/Y) Policy (#201.10)

Moved by Trustee Sicoli

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Deferred Salary Plan (X/Y) Policy (#201.10), as presented.

CARRIED

1.2.7 Leadership Pathway Policy (new)

Moved by Trustee Sicoli

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Leadership Pathway Policy, as presented.

CARRIED

1.3 Policy and Guideline Review 2012-2013 Schedule

Director Crocco presented the Policy and Guideline Review 2012-2013 Schedule for Trustees' Information and provided Trustees with a summary of the policies reviewed and developed since September 2009.

2. First Annual Youth Leadership Camp – Niagara Regional Police and Niagara Catholic

Yolanda Baldasaro, Superintendent of Education, welcomed Sergeant Chris Stewart of the Niagara Regional Police Services and Josh Oort, Student Success Teacher from Saint Michael Catholic High School. Sergeant Stewart and Mr. Oort provided information on the very successful first annual Youth Leadership Camp held at Camp Medeba in West Guilford, Ontario, a leadership camp which offers students an opportunity to network with the Niagara Regional Police Officers in a proactive and friendly environment while learning the necessary skills to become a leader within each school community.

3. **Larkin Estate Admission Awards 2013-2014**

Superintendent Lefebvre presented the report on the Larkin Estate Admission Awards 2013-2014.

Moved by Trustee Fera

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the payment of \$5,375.00 for the Larkin Estate Admission Awards 2013-2014 per eligible student, as presented.

CARRIED

4. **Addition and Alterations to Saint Michael Catholic High School
- Award of Construction Contract**

Scott Whitwell, Controller of Facilities Services, presented the report on the Addition and Alterations to Saint Michael Catholic High School, Award of Construction Contract.

Moved by Trustee Fera

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the award of a construction contract to Brouwer Construction (1981) Ltd. for the addition and alterations to Saint Michael Catholic High School.

CARRIED

5. **Report on the 2013-2014 Annual Budget**

On behalf of Senior Administrative Council, Director Crocco and Giancarlo Vetrone, Superintendent of Business & Financial Services, presented the report on the Annual Budget 2013-2014. Director Crocco stated that Senior Administrative Council is submitting a balanced budget without the transfer of funds from the reserves. He noted that the budget allocates the necessary funding to implement and deliver the excellence in distinctive programs and services to our students and staff as approved in the Board approved Vision 2020 Strategic Plan and the System Priorities for 2013-2014.

Director Crocco noted that the 2013-2014 annual Board Budget does not include the associated costs to implement the Supplemental Memorandum of Understanding signed between the Ministry of Education and OECTA.

Senior Staff presented highlights on specific areas of program and responsibilities.

Moved by Trustee O'Leary

THAT the Committee of the Whole recommends that the Niagara Catholic District School Board approve the Report on the 2013-2014 Annual Budget, as presented.

CARRIED

6. **Research Projects in the Niagara Catholic District School Board – 2012-2013 School Year**

Superintendent Lee Ann Forsyth-Sells presented the report on the Research Projects in the Niagara Catholic District School Board – 2012-2013 School Year.

7. **Early Learning Kindergarten Extended Day Program – Update**

Scott Whitwell, Controller of Facilities Services, presented the Early Learning Kindergarten Extended Day Program – Update.

8. Staff Development Department Professional Development Opportunities - 2013

Khayyam Syne, Administrator of Staff Development, presented information on the Staff Development Department Professional Development Opportunities for information.

Mr. Syne thanked the Board for their support throughout the years, and expressed pleasure in his working relationship with the staff and Trustees of the Niagara Catholic District School Board.

Vice-Chairperson Charbonneau thanked Mr. Syne for his dedication and commitment to Catholic education and wished him well in his retirement.

9. Monthly Updates

9.1 Capital Projects Update

Scott Whitwell, Controller of Facilities Services, presented the Capital Projects Update.

9.2 Student Trustees' Update

Vincent Atallah and Michael Blair, Student Trustees, presented a brief verbal update on the current activities of the Student Senate, and spoke of their many fulfilling experiences they have had over the past year.

Dallas McMahon, Student Trustee 2013-2014, expressed his pleasure and anticipation at serving the students of Niagara Catholic over the next school year.

9.3 Senior Staff Good News Update

Senior Staff highlights included:

Controller of Facilities Whitwell

- Niagara Catholic schools has received been 100% EcoSchool certified for the 4th year in a row. Niagara Catholic received several silver and bronze certification and over 60% of the schools are gold certified.

Superintendent Forsyth-Sells

- St. Joseph Catholic Elementary School in Fort Erie has been selected as the winner for the Young People's Award – Elementary Age Category in the 2013 Niagara Region Environmental Awards Program. Lorrie Mackenzie, Principal, the Eco Team of students, and staff will be attending the 24th annual Niagara Region Environmental Awards Ceremony on Thursday, June 13th, at Niagara Region Headquarters to recognize their achievement and receive their award.

Superintendent Baldasaro

- 2013 Niagara Anti-Stigma Campaign school initiatives:
 - Mackenzie Williams from Father Hennepin Catholic Elementary School, was the winner of the elementary poster contest in the Grades 1-3 category.
 - A group of students from Saint Michael Catholic High School Grade 12 Literacy Class was the winner of the secondary video contest. This video will be screened live at the Hope Awards on Friday, June 14th, 2013.

Superintendent Iannantuono

- Minister Coteau, Ministry of Citizenship and Immigration, visited St. Ann's Learning Centre in Niagara Falls with Director Crocco, Superintendent Iannantuono and staff to discuss programs.

Superintendent Ciccarelli

- Denis Morris Catholic High School and Saint Michael Catholic High School were awarded with the Premier's Award for Accepting Schools in recognition of schools who are leaders in promoting and creating a safe and accepting school environment.

Director Crocco

- St. Patrick Catholic Elementary School in Niagara Falls received \$60,000 from the Indigo Love of Reading Foundation Literacy Fund.

D. INFORMATION

1. Trustee Information

1.1 Spotlight on Niagara Catholic – May 28, 2013

Director Crocco highlighted the Spotlight on Niagara Catholic – May 28, 2013 issue for Trustees' information.

1.2 Calendar of Events – June 2013

Director Crocco presented the June 2013 Calendar of Events for Trustees' information.

1.3 Niagara Catholic Retirement Celebration and Recognition Night – June 22, 2013

Director Crocco reminded Trustees that the Niagara Catholic Retirement Celebration and Recognition Night is being held June 22, 2013 at Club Italia.

Trustees were asked to confirm their attendance with Sherry Morena by June 14, 2013.

1.4 Summer Hours 2013 – Catholic Education Centre

Director Crocco informed Trustees of the Summer Hours 2013 for the Catholic Education Centre, indicating that staff, including members and Senior Administrative Council have scheduled various vacation dates throughout the summer starting the first week of July.

The summer hours for the CEC are Monday to Thursday – 8:30 - 4:00, closed on Fridays from July 5th to August 16th. The CEC will be closed from July 26th to August 2nd.

The Elementary school secretaries last day is June 28th and will return to the schools on August 26th. The Secondary school secretaries last day is July 5th and will return on August 19th.

1.5 Draft Board Calendar 2013-2014

Director Crocco presented the Draft Board Calendar 2013-2014, and informed Trustees that the Board has received Ministry approval for the calendar.

E. OTHER BUSINESS

1. General Discussion to Plan for Future Action

- Director Crocco informed the Board that students are continuing to enrol in Niagara Catholic's French Language Immersion Program. Superintendent Lefebvre will provide an update on enrolment at the September Committee of the Whole Meeting. Further updates regarding the Boards plans for February 2014 registration and locations will be provided in the fall.
- Superintendent Ciccarelli, Controller of Facilities Whitwell, and Manager of Facilities Services Levinski continue to finalize the background information for the St. Catharines Attendance Area Review Committee for the St. James and Michael J. Brennan Catholic Elementary Schools area. The Committee will commence meetings in early September and provide dates for the first meeting to the Committee members.

F. BUSINESS IN CAMERA

Moved by Trustee O'Leary

THAT the Committee of the Whole move into the In Camera Session.

CARRIED

The Committee of the Whole moved into the In Camera Session of the Committee of the Whole Meeting at 10:50 p.m. and reconvened at 10:55 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Fera

THAT the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of June 11, 2013.

CARRIED

SECTION A: STUDENT TRUSTEES INCLUDED

Moved by Trustee MacNeil

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section A: Student Trustees Included) held on May 14, 2013, as presented.

CARRIED (Item F1)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee MacNeil

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section B: Student Trustees Excluded) held on May 14, 2013, as presented.

CARRIED (Item F3)

H. ADJOURNMENT

Moved by Trustee O'Leary

THAT the June 11, 2013 Committee of the Whole Meeting be adjourned.

CARRIED

This meeting was adjourned at 10:55 p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **June 11th, 2013.**

Approved on the **10th** day of **September 2012.**

Maurice Charbonneau
Vice-Chairperson of the Board

John Crocco
Director of Education/Secretary -Treasurer